

HEALTH BENEFITS E-NEWS

*Department of Human Resource
Management
Office of Health Benefits*

August 2, 2016

Resolving Premium Reward Questions

The Office of Health Benefits has revised the Premium Rewards Summary to assist Benefits Administrators in answering questions on Premium Rewards for the 2016-17 plan year. It is posted on the DHRM website at <http://www.dhrm.virginia.gov/benefitsadministration/publications> as "2016-17 Premium Rewards Summary." Also available online is an updated "2016-17 Premium Rewards Review Form" at <http://www.dhrm.virginia.gov/benefitsadministration/baforms>.

Upcoming Benefits Administrator Training

Health benefits administration training is scheduled this fall. Please register for all training in the COVA Knowledge Center:

https://covkc.virginia.gov/Kview/CustomCodeBehind/Customization/Login/COV_Login.aspx

- **Health Benefits Administration – Active Employees**

This two-day course is designed for agency human resources professionals, health benefit administrators and payroll employees whose job responsibilities require specific and detailed knowledge of the state's health benefits programs. The course provides a review of the policies and procedures for the Active State Health Benefits and the Flexible Benefits Program. It also provides an overview of the Benefits Eligibility System (BES).

Dates and Location:

September 26 – 27, 2016

October 17 -18, 2016

8:30 am – 4:00 pm

The POD: James Monroe Building

6th Floor, 101 N. 14th Street, Richmond, VA 23219

Instructor: Kevin M. Johnson

- **Health Benefits Administration – Retirement/LTD/COBRA**

This one-day course is designed for the human resources or payroll professional who is responsible for the administration of an agency's health benefits program. This course focuses on the Retiree health benefits program (which includes LTD participants and Survivors) and enrollment procedures, and provides an in-depth review of Extended Coverage. Also included is an overview of the State Health Plan's HIPAA Privacy Policy.

Dates and Location:

September 29, 2016

November 3, 2016

8:30 am – 4pm

The POD: James Monroe Building
6th Floor, 101 N. 14th Street, Richmond, VA 23219
Instructors: Princy Doss, Susan Jones and Trimelle Proctor

Please do not reply to this e-mail. You may send inquiries to the Office of Health Benefits mailbox at ohb@dhrm.virginia.gov.